

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 25 OCTOBER 2022

In attendance: Cllrs Jane Bremner, Andrew Lightfoot, Katie Moore, Peter Noel, Martin Sayers and the Clerk, Lisa Tuck

PCS34.22 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No public in attendance.

PCS35.22 APOLOGIES FOR ABSENCE

There were none.

PCS36.22. DISPENSATIONS

As budgets were to be discussed, it was confirmed that all Councillors hold an ongoing dispensation regarding precept setting.

PCS37.22 DECLARATIONS OF INTEREST

There were none.

PCS38.23 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 30 August 2022 were agreed as a correct record and signed.

PCS39.22 PROGRESS REPORTS

a. Highways Issues

Highway issues would be covered under the report from the Environment Working Group.

b. Footpaths

Information had been received from Dorset Council (Russell Goff) about the signage for the new part of the coast path but it was still felt that this was causing confusion. It was suggested that DC come down and meet with someone from the Parish Council to look at the situation.

c. New Playground sign (Zurich recommendation)

The Chair reported that the new sign was in production and would be fixed to the main Playing Field gate.

d. Barrs Lane levelling

Following approval of the quote for the levelling of Barrs Lane at the last meeting, it was reported that a donation of £100 had been received from the landowner towards this work. Thanks would be sent from the Committee for the kind donation.

e. Cycle parking

Correspondence had been received from Dorset Council (Chris Peck) confirming that they may have some stainless steel bolt down units which could be installed at low cost. Locations were suggested in the centre of the village and this would be investigated further.

f. Changes to Notice Board, Lower Sea Lane

It was reported that the changes to the notice board are currently in hand and the trial would be monitored.

g. Information Cairn

The Chair reported that she and the Facilities Manager had looked at all the cairns and felt that a timber one would be the most cost effective and could be made "in house". It was agreed that this be progressed alongside the plaque information.

PCS40.22 HAZARD & INCIDENT REPORT

The Chair reported that a bench had been moved from inside the bowling green out onto the field and burnt. The bench has been returned to the Bowls Club and the Police informed.

PCS41.22 DISCUSSION ITEMS / TO BE NOTED

a. Environment Group Notes

- i. A35 verges** – Further correspondence had been received from John Calder which had been circulated to the Committee. It was agreed that the detail of this information would be considered by the Environment WG and reported back to the Committee. Contact would be made with National Highways by the Clerk/Deputy Clerk at the request of the WG/Committee. John Calder would be informed of the change in Committee Chair and that all correspondence should be sent to the Clerk rather than individual Councillors. This would then be forwarded to the Environment WG.
- ii. Review of Information Plaques** - The Chair reported that further information had been received from Dorset Council to say that a template/colour palette is being finalised by their graphics person which will be used across various areas of the Council as a type of 'brand'. Current text and pictures will be looked at once this is signed off to see what fits before printing. It was agreed that the Environment WG would proceed with the text and graphics preferred by the Parish Council which would then be sent to DC for inclusion on the newly agreed template.
- iii. South West in Bloom** – The Committee were already aware of the Silver Gilt Award and this would now be publicised in Shoreline and Lymeonline. The judges scoring sheet had been circulated. Discussion is now underway for preparation for 2023 and the notes of the meeting on 18 October had also been circulated.

A request had been received from a parishioner, Angela Turner, to meet at the Jubilee/Tommy Garden in Lower Sea Lane so that the Council can hear her ideas for the space. It was agreed that a meeting be arranged with the Committee Chair, the Facilities Manager and a rep from the Environment WG. The owners of Littlecote would also be kept informed as they have taken an interest in this garden previously.

- b. Budgets 2023-24** – Proposals made relating to budgets and charges would be discussed at the Finance and General Purposes Committee and ultimately approved by Council in January.
- i. Draft Playing Field Budget** – The draft budget had been circulated along with actual figures for previous years and up to date predictions for the current year. It was agreed that the budget be slightly adjusted to decrease by £50 for Dog Bags and increase by £50 for Planters (SW in Bloom enhancements). The money for the SID in the current budget could be transferred for other projects in due course if the Committee agree this is appropriate.
 - ii. Draft Cemetery Budget** – The draft budget had been circulated in the same format at the PF budget. This draft was approved.
 - iii. Charges** – After a discussion it was agreed that a 5% increase in Cemetery charges (rounded up or down to the nearest pound) be proposed.

PCS42.22 CORRESPONDENCE

No further correspondence had been received.

The meeting closed at 7.25 pm.

Referred to F&GP Committee
PCS41.22 b. Budgets/Charges