

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



Telephone: (01297) 560826 E-Mail: clerk@charmouthparishcouncil.gov.uk

MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 12 DECEMBER 2023

In attendance: Cllrs, Andrew Lightfoot, Katie Moore, Martin Sayers, Jane Bremner, Peter Noel, Melanie Harvey and the Administrator, Katherine Besant

PCS56.23 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were none

PCS57.23 APOLOGIES FOR ABSENCE

There were no apologies for absence

PCS58.23 DISPENSATIONS

There were no dispensations.

PCS59.23 DECLARATIONS OF INTEREST

There were no declarations of interest.

PCS60.23 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 24 October 2023 be agreed as a correct record and signed.

PCS61.23 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

PCS62.23 PROGRESS REPORTS

a) Cycle Parking – adjacent Jubilee Garden

The stands have now been installed

b) Play Equipment scheme to replace worn play tower

Waiting for the Heras fencing to be removed. The Project Manager at Sovereign to visit in the new year to sign off the works.

c) Oak Tree

The tree has been delivered and planted in the playing field

d) Noticeboard

The pinnable noticeboard has been ordered and due to be delivered this week

e) Coronation plaques

The administrator had enquired about wooden etched plaques but struggled to find any that could fit the wording. She suggested ordering a mounted laminate plaque and had enquired with a previous supplier. It was decided to add the National Lottery logo and Parish Council logo. It was proposed to order two A4 size laminate plaques at a cost of £99 plus VAT each.

f) Climbing Frame

Approved at the full meeting, the Facilities Manager has placed the order

g) Blocking of main gates at the Playing Field

The clerk has written to remind all clubs that use the playing field to not park in front of the main gates.

h) Lockable bollards at Double Common/Higher Sea Lane

The Facilities Manager has written to Dorset Council who hope to provide lockable bollards, there will be keys for the Fire Brigade and Council.

i) National Grid repairs at the Playing Field

Following an emergency electrical fault, National Grid needed access to the Playing Field, the Facilities Manager has had a meeting with National Grid who will provide a new lock for the gate, make good the path and pay for repairs to the light.

PCS63.23 HAZARD & INCIDENT REPORT

There were no reports received.

PCS64.23 ENVIRONMENT WORKING GROUP

a. SW in Bloom:

(i) Approval for submission of application for 2024

The Council approved the submission

(ii) Approval for bid for grant funding for Charmouth in Bloom to Dorset's grant fund for voluntary groups.

Councillor Lightfoot reported to the Council that Dorset Council had launched the funds this week. There are two funds one for Community/Voluntary Groups and one for Town and Parish Councils. It was felt the criteria and timescale was not feasible for the Council. Councillor Lightfoot will contact Community/Voluntary Groups in the village to see if there is any interest in applying.

PCS65.23 DISCUSSION ITEMS / TO BE NOTED

There were no discussion items

PCS66.23 CORRESPONDENCE

a) Footpath from Lower Sea Lane to the bridge flooding

The flooding has been reported to Dorset Council, it is considered low priority and they suggested landowners either side to be contacted. The Council will monitor.

The meeting closed at 6.55pm

PROPOSALS TO F&GP

PC62.23 (e) Two plaques