

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 22 AUGUST 2023

In attendance: Cllrs, Andrew Lightfoot, Katie Moore, Martin Sayers, Jane Bremner, Peter Noel and the Administrator, Katherine Besant

PCS35.23 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

PCS36.23 APOLOGIES FOR ABSENCE

Apologies were received from Melanie Harvey (holiday)

PCS37.23 DISPENSATIONS

There were no dispensations.

PCS38.23 DECLARATIONS OF INTEREST

There were no declarations of interest.

PCS39.23 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 27 June 2023 be agreed as a correct record and signed.

PCS40.23 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

PCS41.23 PROGRESS REPORTS

a) Cycle Parking – adjacent Jubilee Garden

Waiting for Dorset Council to come back with an installation date, they have been informed of parking on the pavement.

b) Play Equipment scheme to replace worn play tower

Cllr Martin Sayers confirmed that he and the Facilities Manager, Dave Humphrey are meeting with Neil Hudson from Sovereign Design and Play Systems, on Wednesday 13 September at 2.45pm. There are some minor adjustments to be discussed and access to the playing field.

c) Gym Equipment

It was confirmed the equipment is being collected by Axminster Ironworks on 7th September 2023

d) Tree works

Budgeted tree works have been completed including some additional less urgent trees.

e) Playground new equipment – see point (b)

f) Lyme Youth Football Club

It was confirmed that the club would be renting the junior pitch and goals, they will provide dates and liaise with the Facilities Manager, Dave Humphrey

g) Environment Group items

i) To note future activities

Cllr Jane Bremner reported to the committee points raised at the recent Environment Group meeting.

WhatsApp Group

This would be a good way to communicate with volunteers but needs to be looked into further as mobile numbers for Councillors would be visible to the public and the council does not have a mobile phone.

There is also an issue with protocol as all messages should go through the office.

Bowling Green Hedge

This needs to be measured to see if there are enough plants for planting in October

Spring Bulbs

The remainder of the Charmouth in Bloom budget is to be used to purchase spring bulbs. These are to be sourced.

Information Plaques

A meeting has been arranged in October with Sally King from the AONB (previously Dorset Council)

Bonfires

Cllr Julie Leah is writing an article for Shoreline

Butterflies

Cllr Julie Leah is writing an article for the website

Advertising for 'Environment Get Together' Events

Emails and posters, ideas are needed for a name for the group

Carbon Footprint Calculations

Cllr Andrew Lightfoot is in contact with Cllr Belinda Bawden

Training sessions with Gardening Club

Cllr Andrew Lightfoot to follow up

PCS42.23 HAZARD & INCIDENT REPORT

There were no reports received.

PCS43.23 DISCUSSION ITEMS / TO BE NOTED

a) Budgets for 2024/25

The committee were asked to consider any items for inclusion prior to draft budgets for the next meeting in October.

- i) Dog bins need replacing, the Facilities Manager, Dave Humphrey is getting some quotes.
- ii) Cllr Jane Bremner proposed a budget for the South West in Bloom to purchase more spring bulbs £1000
- iii) Information plaques around the village a budget for art work and printing budget to be decided
- iv) Cllr Peter Noel to follow up oak tree from Lyme Regis Rotary

b) Change of meeting date in October

It was agreed to change the date of the next meeting from 31st October to 24th October 2023

PCS44.23 CORRESPONDENCE

There was no correspondence.

The meeting closed at 6.55 pm.